

## Anti-bullying Policy

We aim for every child to enjoy the courses and feel safe in a secure and friendly, learning environment. We follow guidelines that reflect our ethos on how we should treat each other. We are fully committed to the Every Child Matters agenda. Bullying and Racism will not be tolerated.

We aim to use the term 'bullying' and 'racism' correctly, and reinforce the appropriate definition in our conversations with colleagues, pupils and parents/carers.

Bullying and Racism are continual, repeated, deliberate, hurtful behaviours carried out by an individual or group, to another individual or group, that makes that individual or group miserable or afraid. The behaviour may be:

- physical (hitting, kicking, theft)
- verbal (name calling, racist remarks)
- indirect (spreading rumours, excluding from groups and games)

Pupils who are being bullied or who are subject to racist remarks, may show changes in behaviour, such as becoming shy and nervous and feigning illness. There may be evidence of changes in work patterns or a lacking in concentration

During the course, we will reinforce the values of treating everybody with respect. We will encourage all children to inform us if they feel threatened in any way.

***When bullying or racism is reported, by a pupil or a parent/carer, it will always be taken seriously and investigated thoroughly.***

Once the facts have been established the following actions will be carried out:

- Every effort will be made to ensure that the receiver feels safe on the course.
- The situation will be monitored carefully on a daily basis.
- Parents/carers of both parties will be informed and involved throughout.
- The situation will be reviewed at the end of the course.
- Children will be reminded every day to include and be tolerant of others

To be reviewed: **January 2020**